



BOND COUNTY BOARD OF HEALTH

Minutes of Meeting

September 23, 2024

Those physically in attendance:

Members:

M. McCullough, Board of Health President
C. Ackerman
C. Bohannon
D. Lippert
K. Hamilton
E. Korte
A. Oestreich
P. Siefken

Others:

S. Eifert, Administrator
R. Dothager, Dental Services
B. Strieker, Compliance & Human Resources

Those in attendance via Zoom:

Others:

B. Goodiel, Home Health/Hospice
M. Miller, Prairie Counseling

Members Absent:

T. Hall
R. Nehrt
J. Rehkemper

Board of Health President M. McCullough called the meeting to order at 6:30 p.m. Members stood to recite the Pledge of Allegiance to the Flag.

C. Bohannon was welcomed as a new member of the Board of Health. Upon recommendation from the Board of Health, the Bond County Board recently appointed C. Bohannon for a 3-year term.

Hearing from the public

There was no one attending from the public.

Minutes of August 26, 2024, Meeting

A copy of the minutes from the Board of Health's August 26, 2024, meeting was shared with members prior to the meeting. With no additions or changes, a motion was made by D. Lippert to approve the minutes as submitted. C. Ackerman seconded the motion, and the motion passed unanimously.

Administrator's Report

Bond County Health Department Administrator S. Eifert indicated he recently learned additional funding will not be available through the Illinois Department of Public Health's Local Health Protection Grant. Funding from the grant is used to offset expenses in environmental health. The overall amount decreased \$30,000 for the current grant year.

S. Eifert announced he was recently re-appointed president of Home Care Across Illinois. Home Care Across Illinois consists of representatives from health departments throughout Illinois that also provide home health services. The group meets every other month, as well as annually, which provides members opportunities for networking and to stay up to date on the home health industry.

Earlier this year, the Illinois Department of Public Health initiated a Capacity and Cost Assessment survey for health departments throughout Illinois. Working with the Center for Public Health Systems at the University of Minnesota School of Public Health, data is currently being collected to determine resources available for meeting foundational public health services. Foundational services are those that have been identified as public health programs that should be available for all populations. S. Eifert indicated the data for the Bond County Health Department has been provided. Data collected with the assessment will help provide a deeper understanding of costs, expertise, and capacity currently being used. As strengths, weaknesses, and gaps are identified, initiatives can then be developed for strengthening these foundational programs in the public health system. This may include reallocation, shifting or sharing of resources as well as advocating for appropriate funding. As the assessment is completed, current state-wide totals and averages will be released along with estimated resources needed. Each local health department will also receive individualized summaries.

Financial Report

A cash surplus was recorded for the month of August, which increases the overall Health Department's cash reserves to \$1,781,628. S. Eifert indicated \$280,000 of that amount is from SIPA grant funds.

During the meeting, S. Eifert reviewed each of the four Health Department funds with a comparison of revenue and expenses to budgeted amounts for the fiscal year. Three of the four funds are currently recording a surplus. Discussion was held on the ongoing issues of low reimbursements from Medicare managed care plans for home health services. Department leadership and Board representatives will be completing a deeper review of options for financial improvements and bring recommendations to the October Board of Health meeting.

Following review, A. Oestreich made a motion to accept the financial report presented. The motion was seconded by D. Lippert and passed unanimously.

Finance Committee members recently reviewed the Accounts Payable Ledger for August 2024. The full report was also available to all Board of Health members on the Board's private area of the website. M. McCullough indicated the Finance Committee presented a motion and a second for the approval and filing of the invoices as reported in the Ledger. Board of Health members unanimously approved.

New Business

Finance Committee members recently reviewed patient and client accounts determined uncollectable for 2nd quarter 2023, which covered March through May 2023. With a motion and a second from the Board of Health's Finance Committee, members approved the write offs, which totaled \$27,543.68.

Operational policies from Prairie Counseling Center were available on the Board's area of the website. The policies were presented to members for annual review and approval. A motion was made by K. Hamilton and seconded by C. Bohannon to approve the policies as presented.

S. Eifert indicated plans are being made for the staff members' annual Christmas gift. In previous years, gift cards have been given. Based on the detail presented, a motion was made by D. Lippert and seconded by E. Korte to approve the purchase of gift cards for staff members with the amounts based on their status as full-time, part-time or prn. The motion unanimously passed.

Executive Session

There was no Executive Session held.

Board of Health President M. McCullough reviewed the appointments for the 3 Board committees. These included:

Building & Grounds: E. Korte, Chairperson; Dr. P. Siefken; and K. Hamilton

Finance: A. Oestreich, Chairperson; D. Lippert; and C. Ackerman

Personnel: Dr. T. Hall, Chairperson; R. Nehrt; and C. Bohannon

Board of Health President M. McCullough is an ad hoc member of each committee. During their next meeting, Board of Health members will consider officer positions.

R. Dothager, Director of the Health Department's Dental Clinic, indicated a fourth operatory room has been added in the dental clinic and is being used for routine dental care. With a high need in the region, the potential to provide procedures requiring sedation under anesthesia is being reviewed. If offered, a third-party provider will be contracted to provide the equipment, medication, and trained staff to administer and manage the sedation process.

Next Meeting

Monday, October 28, is the next regularly scheduled Board of Health meeting, which will begin at 6:30 p.m.

Adjourn

At 7:30 p.m., E. Korte made a motion to adjourn the meeting with Dr. P. Siefken seconding the motion. The motion passed unanimously.

T. Hall, D.O.
Secretary

*Approved at the October 28 Board of
Health meeting.*