



**Public Health**  
Prevent. Promote. Protect.

**BOND COUNTY BOARD OF HEALTH**

**Minutes of Meeting**

May 21, 2018

Those physically in attendance:

**Members:** T. Dawdy  
D. Lippert  
S. Lang  
H. Elmore  
M. McCullough  
M. Bleyer  
J. Kirkham

**Others:** S. Eifert, Administrator  
S. Hediger, Administrative Assistant  
M. Rensing, HFI Supervisor  
C. Leidel, Environmental Director  
K. Jones, Dental Office Manager  
M. Marti, Director of Finance

**Members Absent:**

T. Hall  
A. Oestreich  
W. Ahern  
D. Korte

T. Dawdy called the meeting to order at 6:34 p.m.

Minutes of April 23, 2018

T. Dawdy asked for a motion to accept the minutes. S. Lang moved to accept the April 23, 2018 minutes as submitted. J. Kirkham seconded the motion, which passed unanimously.

Administrator's Report

S. Eifert stated we just completed the administrative fiscal review with the State of Illinois. There was only one finding with the allocation plan. S. Eifert stated he has rewritten and submitted the allocation plan and has already received approval. The first Corporate Compliance Committee meeting is scheduled for May 30, 2018. We are planning a back to school clinic on July 24 and July 31. We will offer dental exams and immunizations. HSHS has also agreed to provide school physicals at our location with their new pediatrician. S. Eifert stated he attended the second leadership meeting in Champaign.

Approval of April Activity Reports

S. Eifert stated the activity reports will reflect the clients and numbers. As of today, the Dental Clinic is credentialed with all servicing providers. Environmental Director Chris Leidel provided the board with updates on his program. C. Leidel stated he is working with three grants and also has a contract with the Department of Revenue for alcohol inspections. Mosquito testing began the first week of May. There are six testing sites throughout the county, with none of them testing positive for West Nile. The FDA food code is changing and will be implemented January 2019. The biggest difference is we are going away from using food scores. It will change to highlighting risk factors and good retail practices. C. Leidel stated he has purchased 18 no smoking signs that have been placed in Greenville and Mulberry. He would like to try and get signs for all the schools in the area. T. Dawdy asked for a motion to approve the April 2018 activity reports. M. Bleyer moved to approve the April 2018 activity reports as submitted. H. Elmore seconded the motion, which passed unanimously.

### Approval of April Financial Reports

S. Eifert stated we had a decrease in cash on hand of \$30,824. Hospice numbers were down and only received \$25,000. Mental Health had a loss of \$18,777. We are owed \$75,000 in outstanding grants. In June we will make our last building payment. T. Dawdy asked for a motion to approve the April 2018 financial reports. D. Lippert moved to approve the April 2018 financial reports as submitted. J. Kirkham seconded the motion, which passed unanimously.

### **Old Business**

#### Clinton County Mental Health Proposal

S. Eifert stated he has been talking with the administrator of the Clinton County Health Department. They have been approved to build a new facility for mental health services. They would be a satellite for our mental health program and all the billing and revenue for the services we provide would be ours. S. Eifert stated he believes this would be a benefit for us and generate additional revenue. T. Dawdy asked for a motion to allow the administrator to continue negotiations with the Clinton County Health Department and writing up a contract, with the stipulation that the contract comes back to the board. M. Bleyer moved to approve the administrator to continue negotiations with the Clinton County Health Department and writing up a contract and bringing back to the board. S. Lang seconded the motion, which passed unanimously.

### **New Business**

#### Board Member Recommendations

Board of Health Terms Expire-June 30, 2018

Tracy Hall, D.O.

Jo Kirkham, R.N.

Sandy Lang, PHD

Anna Oestreich

S. Lang announced she will not be accepting another term, as she will be retiring from the board. The board will need one new member to fill the vacant seat. T. Dawdy stated we will need to elect officers at the next meeting.

### **Other**

#### Next Board of Health Meeting

The next Board meeting will be June 25, 2018

At 7:59 p.m. T. Dawdy asked for a motion to go into closed session to discuss 5 ILCS 120/2 (c) (1) Personnel. J. Kirkham moved to go into closed session. H. Elmore seconded the motion to go into closed session, which passed unanimously.


At 8:48 p.m. T. Dawdy asked for a motion to adjourn the closed session and go into open session. H. Elmore moved to adjourn the closed session and go into open session. M. Bleyer seconded the motion, which passed unanimously.

A recommendation was made to revise the background checks policy to reflect our practice. J. Kirkham

recommends revising the policy to state the Bond County Health Department can accept a waiver at the discretion of the committee and to add the employment is conditional for all employees. T. Dawdy asked for a motion to approve the revision to the background check policy. S. Lang moved to approve the revisions to the background check policy. M. Bleyer seconded the motion, which passed unanimously.

A recommendation was made if the Mental Health program does not realize an improvement in monthly financial performance equalizing a deficit of \$7000 or less, the board of health will, at its August meeting, reduce psychiatric services as well as staff hours in that program. T. Dawdy asked for a motion to approve the reduction in psychiatric services and staff hours if the monthly performance in the Mental Health program is \$7000 or less at the August meeting. D. Lippert moved to approve the reduction in psychiatric services and staff hours if the monthly performance in the Mental Health program is \$7000 or less at the August meeting. M. McCullough seconded the motion, which passed unanimously.

At 8:55 p.m. T. Dawdy asked for a motion to adjourn the meeting. S. Lang moved to adjourn. J. Kirkham seconded the motion, which was passed unanimously.

  
T. Hall, D.O.  
Secretary