Public Health
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BOND COUNTY BOARD OF HEALTH
Minutes of Meeting
April 23, 2018

Those physically in attendance:

Members: T. Dawdy

D. Lippert

A. Oestreich

H. Elmore

D. Korte

W. Ahern

J. Kirkham

M. McCullough

M. Bleyer

S. Lang

Others: S. Eifert, Administrator

S. Hediger, Administrative Assistant

M. Rensing, HFI Supervisor

M. Miller, PCC Director

K. Jones, Dental Office Manager

M. Marti, Director of Finance

Members Absent:

T. Hall

T. Dawdy called the meeting to order at 6:31 p.m.

HFI Management Report
M. Rensing presented the HFI management report to the board. M. Rensing stated she has supervised Healthy Families for almost 11 years. M. Rensing shared HFI is a national evidence-based maternal and child home visiting program that provides free, voluntary, confidential services. The program pairs expectant mothers or families with newborns with a Family Support Worker, who provides home visiting services to the family and their child until the child's third birthday. M. Rensing stated she would eventually like to get the Doulla program back, which helps in the labor and delivery for support. T. Dawdy asked for a motion to approve HFI's management report. S. Lang moved to approve HFI's management report. J. Kirkham seconded the motion, which passed unanimously.

Administrator's Report
S. Eifert stated we have seen a decrease in cash as we near the end of the fiscal year. We are still owed roughly $82,000 in grants. S. Eifert provided the dental cost report, which helps analyze the program. S. Eifert stated moving forward he would like to have this report for all departments.

Minutes of March 26, 2018
T. Dawdy asked for a motion to accept the minutes with corrections. W. Ahern moved to accept the March 26, 2018 minutes with corrections. D. Korte seconded the motion, which passed unanimously.

Approval of March Activity Reports
S. Eifert stated the activity reports will reflect the clients and numbers. M. Miller stated she is working on revising the report for Prairie Counseling. This report will be beneficial and shows the goals they are working on and the changes they have made. K. Jones stated they will be in the schools the month of April and running limited clinic schedules. T. Dawdy asked for a motion to approve the March 2018 activity reports. A. Oestreich moved to approve the March 2018 activity reports as submitted. D. Korte seconded the motion, which passed unanimously.

Approval of March Financial Reports

S. Eifert stated in the next few months he expects to see a decline in the revenue from the grant money coming in. At the end of March we have $765,758 cash on hand. In June we will make our last building payment. This will help our financial outlook. T. Dawdy asked for a motion to approve the March 2018 financial reports. W. Ahern moved to approve the March 2018 financial reports as submitted. D. Lippert seconded the motion, which passed unanimously.

Old Business

Dental Fee Schedule

K. Jones provided a report with the current fees and the proposed fees to be changed. T. Dawdy asked for a motion to approve the proposed fee schedule. M. McCullough moved to approve the fee schedule. J. Kirkham seconded the motion, which passed unanimously.

Corporate Compliance Policy

M. Bleyer stated he has been working with Deb Helige to make our corporate compliance plan more efficient. It has been cleaned up and is ready for approval. Deb Helige has been appointed our compliance officer. Mark Bleyer was appointed by the chair to be on the corporate compliance committee. T. Dawdy asked for a motion to approve the Corporate Compliance Policy. A. Oestreich moved to approve the Corporate Compliance Policy. J. Kirkham seconded the motion, which passed unanimously.

New Business

Other

Next Board of Health Meeting

The next Board meeting will be May 21, 2018

At 8:00 p.m. T. Dawdy asked for a motion to adjourn the meeting. H. Elmore moved to adjourn. S. Lang seconded the motion, which passed unanimously

T. Hall, D.O.
Secretary