



Public Health
Prevent. Promote. Protect.

BOND COUNTY BOARD OF HEALTH

Minutes of Meeting

March 20, 2017

Those physically in attendance:

Members:

D. Bolen
T. Dawdy
D. Korte
S. Lang
D. Lippert
T. Hall
H. Elmore
J. Kirkham
M. McCullough
A. Oestreich

Others:

S. Eifert, Administrator
S. Hediger, Administrative Assistant
M. Marti, Director of Finance
K. Jones, Dental Office Manager
M. Miller, Prairie Counseling Director
E. Lucia, Advocate

Members Absent:

W. Ahern

D. Bolen called the meeting to order at 6:33 p.m.

Prairie Counseling Center Management Report

M. Miller presented the Prairie Counseling Management Report. M. Miller stated she would like to be in the black every month. Expenses went up when the cost allocation was completed in 2016 with salaries added from administration. There was also a lot of staff turnover last year. We are stable now and hope the trend continues. Currently we pay two Physicians monthly to provide Psychiatric services. M. Miller stated some things we could do better are provide more group time and utilizing more interns. At this time we are not able to accept mental health patients from out of the county, substance abuse clients we can take from anywhere. Prairie Counseling is now credentialed with seven insurance companies. M. Miller stated the front office will start doing a charge reconciliation every day. In closing, M. Miller stated Prairie Counseling has a team of the most caring and compassionate people she have ever met. They genuinely care for each other along with their co-workers. D. Bolen asked for a motion to approve the Prairie Counseling Center Management Report. T. Hall moved to approve the Prairie Counseling Center Management Report as submitted. J. Kirkham seconded the motion, which passed unanimously.

Minutes of February 27, 2017

D. Bolen asked for a motion to accept the minutes. T. Dawdy moved to accept the February 27, 2017 minutes as submitted. S. Lang seconded the motion, which passed unanimously.

Approval of February Activity Reports

S. Eifert highlighted several items in the February activity report. S. Eifert stated the pre-claim review has added more responsibilities to Home Health. S. Eifert stated after receiving Amanda Minors report with the problems and corrective actions, he had discussions with the Dental department to begin to implement some changes. S. Eifert stated there has been 258 flu cases confirmed. S. Eifert also stated we have administered 13 more flu shots since the last meeting. D. Bolen asked for a motion to approve the February activity reports. W. Ahern moved to approve the February activity reports as submitted. H. Elmore seconded the motion, which passed unanimously.

Approval of February Financial Reports

S. Eifert highlighted the finances during February. S. Eifert stated February was a good month. We received \$50,000 in Dental. S. Eifert stated once a year, we are allowed to complete an annual dental cost report, in order to claim the federal matching funds for dental services. S. Eifert stated we are owed \$126,000 in state grants. S. Eifert provided a cash available comparison report for each fund. S. Eifert stated he anticipates March will be a good month due to HH/H income. D. Bolen asked for a motion to approve the February financial reports. D. Korte moved to approve the February 2017 financial reports as submitted. D. Lippert seconded the motion, which passed unanimously.

Old Business

New Business

Organizational Capacity Self-Assessment and Strategic Plan

S. Eifert stated Bond County Health Department has applied for two extensions due September 2, 2017. We have to identify three objectives and goals for the vision of the future for the next four years. D. Bolen asked for a motion to approve the Organizational Capacity Self-Assessment and Strategic Plan. T. Dawdy moved to approve the Organizational Capacity Self-Assessment and Strategic Plan. S. Lang seconded the motion, which passed unanimously.

Dental Consultant Report

S. Eifert provided Amanda Minors Dental report with the problems and corrective actions. S. Eifert stated he asked her to give them some time to implement the changes.

Other

Next Board of Health Meeting

The next Board meeting will be April 17, 2017

At 7:50 p.m. D. Bolen asked for a motion to adjourn the meeting. M. McCullough moved to adjourn. J. Kirkham seconded the motion, which was passed unanimously.



T. Hall, D.O.
Secretary