



Public Health
Prevent. Promote. Protect.

BOND COUNTY BOARD OF HEALTH

Minutes of Meeting

February 26, 2018

Those physically in attendance:

Members: T. Dawdy
D. Lippert
A. Oestreich
S. Lang
T. Hall
M. Bleyer
J. Kirkham
M. McCullough
H. Elmore

Others: S. Eifert, Administrator
S. Hediger, Administrative Assistant
M. Rensing, HFI Supervisor
J. Derrick, Home Health Director
K. Derrick, Hospice Director
C. Leidel, Environmental Director
M. Marti, Director of Finance
K. Jones, Dental Office Manager

Members Absent:

W. Ahern
D. Korte

T. Dawdy called the meeting to order at 6:29 p.m.

Minutes of January 22, 2018

T. Dawdy asked for a motion to accept the minutes. H. Elmore moved to accept the January 22, 2018 minutes as submitted. J. Kirkham seconded the motion, which passed unanimously.

Home Health and Hospice Professional Advisory Committee Reports

J. Derrick, presented the Home Health Program Annual Evaluation and Overview activity to the Board. J. Derrick reported the numbers put together are required by Medicare. Medicare doesn't always pay what is billed. There were 55 charts audited with staff involved at the meetings every month so they can learn from any findings. A total of 564 blood pressure checks were provided off site as well as marketing of our services to hospitals and doctor's offices. J. Derrick stated all staff is cross-trained and can do this. We continue to see patients from all 5 counties, with the biggest percent coming from Bond County. Several types of Quality assessments are used which include a physician survey and the mandated HHCAHPS (Home Health Care Consumer Assessment of Healthcare Providers and Systems). J. Derrick stated they have been extremely busy and are now fully staffed. Complete factors are provided in detail with the annual report

J. Derrick presented the Hospice Annual Review and Evaluation to the Board. J. Derrick stated Hospice is billed on a daily basis and usually gets the amount that is billed. J. Derrick stated a Caregiver Packet has been added this year. This helps to reduce the stress and strain of the caregivers and family members who provide direct care to Hospice patients in the home setting. The satisfaction surveys had no negative comments. 100% of the surveys returned stated they would use our services again in the future, along with laudatory comments like "Excellent in every way," "Awesome care from amazing staff!! I could not have had better care," and "They were like angels." J. Derrick said she is extremely proud of her staff and the program. Complete factors are provided in detail with the annual report.

Administrator's Report

S. Eifert stated the health department held steady for the month of January. Mental Health had a loss of \$29,237.36 and Hospice had a gain of \$3,542.44. We have slowed the bleed tremendously. Overall, we have a little over three months of operating cash in reserves. Our building loan will be paid off in June. The corporate compliance is almost complete. Mark Bleyer has been working with Deb Helige to make the corporate compliance plan more efficient. S. Eifert stated he had been approached by Michael Greer asking the board of health to consider extending his option to purchase through September 1. S. Eifert stated he will be attending the University Of Illinois Extension Leadership Academy in Champaign.

Approval of January Activity Reports

S. Eifert stated the activity reports will reflect the clients and numbers. K. Jones stated the reason for the number of no shows in the dental clinic is due to the weather and a lot of emergency cases. T. Dawdy asked for a motion to approve the January 2018 activity reports. M. McCullough moved to approve the January 2018 activity reports as submitted. D. Lippert seconded the motion, which passed unanimously.

Approval of January Financial Reports/Finance Committee Report

S. Eifert stated cash on hand as of January 31, 2017 is \$826,986. S. Eifert stated we are on track to pay off the building loan this fiscal year. T. Dawdy asked for a motion to approve the January 2018 financial reports. J. Kirkham moved to approve the January 2018 financial reports as submitted. T. Hall seconded the motion, which passed unanimously.

The finance committee shared ideas and will meet again at a later date.

Old Business

Corporate Compliance Plan

S. Eifert would like to table this until the next meeting.

New Business

Other

Next Board of Health Meeting

The next Board meeting will be March 26, 2018

At 7:37 p.m. T. Dawdy asked for a motion to go into closed session to discuss 5 ILCS 120/2 (c) (6) Land S. Lang moved to go into closed session. J. Kirkham seconded the motion to go into closed session, which passed unanimously.

At 8:37 p.m. T. Dawdy asked for a motion to adjourn the closed session and go into open session. S. Lang moved to adjourn the closed session and go into open session. J. Kirkham seconded the motion, which passed unanimously.

At 8:39 p.m. T. Dawdy asked for a motion to adjourn the meeting. M. McCullough moved to adjourn. D. Lippert seconded the motion, which was passed unanimously


T. Hall, D.O.
Secretary