



**Public Health**  
Prevent. Promote. Protect.

**BOND COUNTY BOARD OF HEALTH**

**Minutes of Meeting**

January 22, 2018

Those physically in attendance:

**Members:** T. Dawdy

D. Korte

A. Oestreich

W. Ahern

T. Hall

M. Bleyer

J. Kirkham

M. McCullough

H. Elmore

D. Lippert

**Others:**

S. Eifert, Administrator

S. Hediger, Administrative Assistant

M. Rensing, HFI Supervisor

R. Mifflin, WGEL

**Members Absent:**

S. Lang

T. Dawdy called the meeting to order at 6:47 p.m.

Administrator's Report

S. Eifert stated for state fiscal year 2018, we are currently owed \$85,000 in grant monies. November was a rough month due to three payrolls and the bonus payout all within that month. December was much better with a \$7,411 surplus. Mark Bleyer has been working with Deb Helige to make our corporate compliance plan more efficient. S. Eifert stated he has hired Kelly Derrick to replace Betsy Mueller as Hospice Director. The health department, for years, has submitted a quarterly administrative claim summary schedule to HFS for Family Case Management. There was an error in the computation, which has inflated the certification amount nearly every time. S. Eifert stated he reported this to HFS and has been instructed to correct the reports. Future reimbursements will be withheld until the overpayment amount has been fully repaid. St. Luke's has planned their open for Feb.3 @ 10:00 am.

Minutes of November 27, 2017

T. Dawdy asked for a motion to accept the minutes with corrections. W. Ahern moved to accept the November 27, 2017 minutes with corrections. J. Kirkham seconded the motion, which passed unanimously.

Approval of November & December Activity Reports

S. Eifert stated the activity reports will reflect the clients and numbers. T. Dawdy asked for a motion to approve the November & December 2017 activity reports. W. Ahern moved to approve the November & December 2017 activity reports as submitted. M. Bleyer seconded the motion, which passed unanimously.

Approval of November & December Financial Reports

S. Eifert stated we are owed \$85,000 as of January 2018 for outstanding grants. Cash on hand as of December 31, 2017 is \$826,427. Mental Health continues to have a deficit over \$400,000, and continues to lose \$30,000 to \$40,000 a month. S. Eifert stated we are on track to pay off the building loan this fiscal year. T. Dawdy asked for a motion to approve the November & December 2017 financial reports. M. Bleyer

moved to approve the November & December financial reports as submitted. D. Korte seconded the motion, which passed unanimously.

### **Old Business**

#### Accounts Receivable Policy

S. Eifert provided an updated accounts receivable policy. T. Dawdy asked for a motion to approve the accounts receivable policy with corrections. J. Kirkham moved to approve the accounts receivable policy with corrections. A. Oestreich seconded the motion, which passed unanimously.

#### Corporate Compliance Policy/Training

S. Eifert stated Mark Bleyer has been working with Deb Helige to make our corporate compliance plan more efficient.

### **New Business**

#### Selke Memorial Clinic Open House and Sign Update

S. Eifert stated St. Luke's has planned their open house for the Selke Memorial Clinic for Saturday, February 3, at 10:00 am. St. Luke's has submitted their application to the city for a permit to place their sign. It was denied due to a local ordinance prohibiting more than one sign per business. They have applied for a variance. There will be a temporary for the open house.

### **Other**

#### Next Board of Health Meeting

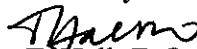
The next Board meeting will be February 26, 2018

At 7:58 p.m. T. Dawdy asked for a motion to go into closed session to discuss 5 ILCS 120/2 (c) (1) Personnel & (6) Lease of property. T. Hall moved to go into closed session. D. Lippert seconded the motion to go into closed session, which passed unanimously.

At 8:27 p.m. T. Dawdy asked for a motion to adjourn the closed session and go into open session. M. Bleyer moved to adjourn the closed session and go into open session. M. McCullough seconded the motion, which passed unanimously.

The Board members are unanimously pleased with the new Administrator. The Board stated the administrator has done an astounding job. The comments were uniformly positive and thanked him for a good year. The Board would like to fulfill a commitment they made to him a year ago, and recommends a \$7000 pay increase.

At 8:29 p.m. T. Dawdy asked for a motion to adjourn the meeting. M. McCullough moved to adjourn. D. Lippert seconded the motion, which was passed unanimously

  
T. Hall, D.O.  
Secretary